

# **Idaho Recreation and Parks Association Agenda**

January 22, 2010  
Boise Depot  
11AM-3:30PM

## **CALL TO ORDER**

## **ROLL CALL**

## **INTRODUCTIONS**

## **APPROVAL OF AGENDA**

## **APPROVAL OF MINUTES**

September 16, 2009

## **DECLARATION OF PROXY**

## **TREASURERS REPORT**

## **CURRENT BUSINESS**

1. By-Laws Review (hand out binders for new members)
  - a. By-Law change proposal
2. Logo Design
3. Social Media Update
  - a. Facebook
  - b. E-Newsletter
4. On-Line Payment Options
5. Research and Service Grants
  - a. Grant Applicant Review
6. Award/Scholarship Report
  - a. Great Western Playgrounds Applicant
7. Membership- Review of Structure and Fees
8. IRPA Survey Results
9. 2010 Tri-State Conference
10. 2011 and 2012 State Conference Locations/Dates

## **MISCELLANEOUS**

1. Goal Setting
2. Award Selection Process Review
3. District Involvement
4. Playground Safety Exam
5. IRPA Website Updates

## **DISTRICT REPORTS**

District 1 – Josh Oakes

District 2 – Mike Kinziger

District 3 – Abra Dodson

District 4 – David Keir

District 5 – Jerry Sepich

District 6 – Connie Vaughn

## **SECTION REPORTS**

Student – Liam Brown

Citizen – Rod Bitsoi

Therapeutic – Karolyn McCarty-Child

Tourism – Rick Shaffer

PNWRC- Dave Fair

## **NEXT MEETING DATE / TIME & AGENDA ITEMS**

## **ADJOURNMENT**

# **Idaho Recreation and Parks Association Minutes**

September 16, 2009  
Best Western Coeur d'Alene Inn & Conference Center  
7-10:30AM (Idaho South Room)

## **CALL TO ORDER**

The meeting was called to order at 7:10am.

## **ROLL CALL**

**Present:** Tim Barker, Colin Moss, Dave Keir, Jason Wiley, Connie Vaughn, Doug Eastwood, Josh Oakes, Rick Shaffer, Georgia Suchocki, Suzie Cano, Jerry Sepich, Liam Brown (arrived at 7:51am)

## **INTRODUCTIONS**

## **APPROVAL OF AGENDA**

1. Doug Eastwood wanted to add a discussion about the Great Western scholarship money during "Award/Scholarship Report."
2. Jason Wiley wanted to add a discussion about the Dr. Leon Green scholarship criteria during "Miscellaneous."
3. Dave Keir wanted to add a discussion about social media during "Miscellaneous."
4. Georgia Suchocki moved, Jason Wiley 2<sup>nd</sup>, agenda approved as amended.

## **APPROVAL OF MINUTES**

May 22, 2009

Dave Keir moved, Rick Shaffer 2<sup>nd</sup>, minutes approved as presented.

## **DECLARATION OF PROXY**

Abra Lippert gave her proxy to Georgia Suchocki

## **TREASURERS REPORT (see attachments)**

1. Suzie presented current FY09 budget as well as the proposed FY10 budget.
2. "Friends of IRPA" revenue line-item removed.
3. "Certification" expense line-item removed.
4. "Webpage maintenance" expense line-item increased to include e-newsletter.
5. Tri-State expenses and revenue decreased.
6. Georgia Suchocki moved, Connie Vaughn 2<sup>nd</sup>, treasurers report approved as presented.

## **CURRENT BUSINESS**

1. Review of Standing Committee Chairs and Vacant Positions
  - a. As the new president, Tim wanted to go through all the committees and board positions and clarify what the rolls are of each person and committee.
  - b. Doug Eastwood brought up the membership committee that was created but never followed through with. Doug would like to pick this issue back up and do an overhaul of the membership pricing structure.
  - c. Membership committee recreated with members including Doug Eastwood, Tim Barker, Jerry Sepich and Georgia Suchocki. Doug Eastwood will act as committee chair and contact the other members to set up their first meeting or phone conference. Will contact Wendy Davis and Sharon Hubler to see if they would still like to serve on this committee.
  - d. A few of the board members interviewed two students who wanted to be the new student representative. That group made the recommendation that the board appoint Liam Brown.
  - e. Colin Moss moved, Suzie Cano 2<sup>nd</sup>, board approved the appointment of Liam Brown as the new student representative.
2. Conference Update
  - a. Luncheon speaker did not show up on Tuesday.
  - b. Exhibitors expressed appreciation to Doug about the way the conference participants interacted with them.
  - c. Conference overall has gone very well.
  - d. Tim Barker brought up that the conference newsletters was a great idea and would like to continue doing it for future conferences.
  - e. Doug Eastwood reported that we should be well into the black for the conference.
3. Logo Design
  - a. Peppershock has an intern who is interested in getting experience and would be willing to do a logo for us for free.
  - b. The board had also discussed the idea of starting a contest across the state for students/artists to create logos.
  - c. The board was waiting to adopt a motto that would be incorporated into the logo.
  - d. The board decided to drop the idea of incorporating a motto into the logo.
  - e. Once we get a logo, Connie Vaughn suggested we create letterhead and business cards for the members of the board. We do have letterhead for the current logo.
  - f. Connie Vaughn will look into the process we used to create the current logo.
4. E-Newsletter (see attachment)
  - a. One link on the “Upcoming Events” section was broken in the newsletter.
  - b. Doug Eastwood wanted the board to take a look at the price of the newsletter and decide if it’s worth it.
  - c. We should find sponsors for the newsletter.
  - d. Jason Wiley suggested that we spell out Idaho Recreation and Parks Association in the subject line when it’s sent out.

- e. Newsletter committee formed including Jamie Heinzerling, Colin Moss, Dave Keir and Josh Oakes.
- 5. Travel Policy (see attachment)
  - a. Jerry Sepich suggested that we also allow members to submit a copy of their receipts so that we're not requiring the original.
  - b. Jerry Sepich moved, Doug Eastwood 2<sup>nd</sup>, board approved the travel policy as amended.
- 6. Review of Goals and Accomplishments for 2009 (see attachment)
  - a. Membership committee will review the attached membership recommendations and bring a report back to the board at the next meeting.
  - b. Goal 2 was accomplished with the distribution of the survey at the conference. Jason Wiley will bring survey results to the next board meeting.
  - c. Goal 3 – Connie Vaughn had reported back at the last board meeting that IDPR cannot help with online registration. She also said that the Boise Chamber of Commerce takes payments through Paypal. Jason Wiley will look into other online payment options.
  - d. Goal 4 is on hold indefinitely until the board decides to bring it back up, likely when the economic climate comes around.
  - e. Goal 5 – A few minor grammatical changes were suggested for the Research and Service Grant packet. Jason Wiley will make a presentation at the Closing Ceremony about the grant. The board decided the deadline for proposals will be December 31<sup>st</sup>. Award notification by February 1<sup>st</sup>.
  - f. Research and Service Grant Committee created including Jason Wiley, Tim Barker, Mike Kinziger, and Liam Brown.
  - g. Georgia Suchocki moved, Dave Keir 2<sup>nd</sup> to adopt grant process as described above.
- 7. Research and Service Grant Update
  - a. See Goal 5 above
- 8. Award/Scholarship Report
  - a. Tim Barker wanted clarification on what the Great Western scholarship is for. Clarification was given that it is for any kind of professional development, not just the NRPA Conference.
  - b. Georgia Suchocki will send the Great Western application form to Doug Eastwood and Doug will send it out to all members announcing that the scholarship is available.
  - c. IRPA awards were revamped for this conference to be in line with the NRPA awards.
- 9. 2010 Tri-State Conference Update
  - a. Bob Walker, who just retired from an agency in Montana, is the conference chair. Montana is taking the lead for the conference.
  - b. October 5-7 2010
  - c. Bob Walker asked that the board commit to have \$1,000 available if he needs to use it for conference expenses.
  - d. Theme of conference is "Community Smart Growth Through Parks and Recreation."

- e. Jerry Sepich will be attending the Montana Recreation and Parks Association Conference next week and will follow up with Bob Walker.
  - f. Tim Barker asked if we have any kind of formal agreement that details the expectations from each state and how profits will be shared.
10. 2011 or 2012 State Conference Bid (discuss process)
- a. Is there a formal process for soliciting bids from locations? The board just decides on a general location and a member of the board will scout out potential possibilities in that area.
  - b. Connie Vaughn will take a look at different site options for the 2011 conference in SW Idaho.
  - c. The Best Western University Inn in Moscow has submitted a proposal for 2011 or 2012. 2012 is the more likely year because there are more dates available and the board would like to move conference back to the southern half of the state in 2011.
  - d. Georgia Suchocki moved, Dave Keir 2<sup>nd</sup>, board approved for Moscow to be the site of the 2012 conference.

## MISCELLANEOUS

1. Award Selection Process Review
  - a. Suzie Cano suggested that we create a rating sheet so that each submission is rated in different categories and then added together for an overall score.
  - b. Awards Selection Committee created with all district representatives as members plus Tim Barker. Josh Oakes will chair the committee this year and work with Tim to create a rating system.
2. Membership Review of Structure and Fees
  - a. Membership committee will review.
3. Board/Officer Terms of Service and General Structure
  - a. The board did a short review of the term lengths and the expectations from each member.
4. District Involvement During the Year
  - a. Tim Barker would like to visit all the districts throughout the year and have an in-person meeting with the district representatives.
5. Playground Safety School
  - a. Have to get a minimum of 40 registrants to host an NRPA Playground Safety School. The opportunity is coming again and we would need to do around February or March. Georgia will look into it and report to the board.
6. Dr. Leon Green Scholarship Criteria
  - a. The head of HPERD would like to open the Dr. Leon Green scholarship to other majors besides Recreation.
  - b. The board would like to see the award stay just for Recreation majors. Jason Wiley will look into whether the award has already been given out to other majors and then the board will draft a letter to the University of Idaho stating IRPA's intentions for the money that was donated for the scholarship.
  - c. Jerry Sepich moved, Connie Vaughn 2<sup>nd</sup>, board approved the recommendation above and for Tim Barker to draft the letter.

7. Social Media

- a. Dave Keir suggested that IRPA create a Facebook and/or Twitter account to help with marketing.
- b. Dave Keir and Liam Brown will spearhead the effort to create and maintain that account.

**DISTRICT REPORTS**

District 1 – Doug Eastwood

- a. Has been very busy with the conference. No other updates besides that.
- b. Josh Oakes will be taking over as the new District 1 Representative.

District 2 – Mike Kinziger

- a. Mike was not present

District 3 – Abra Lippert

- a. Abra was not present and did not give her proxy a report.

District 4 – David Keir

- a. Many agencies in District 4 have been under a hiring freeze
- b. Looking at putting in a fitness center into their building at the Blaine County Recreation District.
- c. Will be installing a pump track for the biking community.

District 5 – Jerry Sepich

- a. Pocatello has been under a hiring freeze for over a year.
- b. New grizzly bear exhibit will be at their zoo.
- c. Outdoor pool did not do well this year due to the weather.

District 6 – Connie Vaughn

- a. Nancy Merrill is the new IDPR Director.

**SECTION REPORTS**

Student – TBD

- a. Liam Brown will be sworn in as the student representative at the closing ceremony.
- b. Liam would like to have a section of the website to dedicate to internship possibilities and other information for students.

Citizen – Rod Bitsoi

- a. Rod was not present

Therapeutic – Karolyn McCarty-Child

- a. Karolyn was not present

Tourism – Rick Shaffer

- a. Tourism in Idaho was hit very hard this summer. Idaho has done better than many other states, though.

- b. Some state and national parks have seen record attendances because they are seen as a better value with the current economic conditions.

PNWRC- Colin Moss and Jason Wiley

- a. No report at this time

**NEXT MEETING DATE / TIME & AGENDA ITEMS**

Boise on January 22<sup>nd</sup>. Tim will look into locations.

**ADJOURNMENT**

Georgia Suchocki moved, Connie Vaughn 2<sup>nd</sup>, meeting adjourned at 10:45am.

## 2009 IRPA CONFERENCE FINAL BUDGET

REVENUE	RECEIVED
Registrations	\$10,040.00
Exhibitors	\$7,000.00
Sponsors	\$4,700.00
Raffles	\$582.00
Auction (IRPA Student Scholarships)	\$1,190.00
Golf (Ponderosa Springs)	\$130.00
Cruise (Extra Guests)	\$175.00
Extra Luncheon Tickets	\$15.00
<b>TOTAL REVENUE</b>	<b>\$23,832.00</b>

EXPENDITURES	PAID
Sunday Social	\$105.38
Kootenai County Lake Tour	\$164.41
Best Western Cd'A Inn	\$8,540.17
Luggage Tags	\$1,748.79
City of Cd'A-Conference Supplies	\$35.90
Conference Programs	\$316.71
Golf @ Ponderosa Springs	\$149.87
Cd'A Lake Cruise-9/14	\$1,000.00
Cd'A Lake Cruise-Drinks & Refreshments	\$565.10
Group Photos (Legends Sports Photography)	\$339.20
9/15 BBQ Supplies-Steve/Cd'A/Katie	\$302.16
Coeurimba (9/15 BBQ Entertainment)	\$250.00
9/15 BBQ Food-Woodman Catering	\$250.00
Starbucks Cards for Speakers	\$185.00
Speaker's Expenses (Airfare)	\$119.20
Dave Fair (Books)	\$66.20
Grand Prize (Doug Eastwood)	\$93.55
Pat McGaughey	\$2,500.00
<b>TOTAL EXPENSES</b>	<b>\$16,731.64</b>
<b>NET PROFIT</b>	<b>\$7,100.36</b>

## IRPA FY09 BUDGET - ENDING SEPTEMBER 30, 2009

REVENUE	PROPOSED	REC'D	DEFICIT/OVERAGE
Professional/Agency Membership	\$4,800.00	\$3,740.00	\$1,060.00
Associate Membership	\$200.00	\$35.00	\$165.00
Student Membership	\$330.00	\$140.00	\$190.00
Commercial Membership	\$1,000.00	\$600.00	\$400.00
Non-Proft Agency Membership	\$180.00	\$60.00	\$120.00
Friends of IRPA	\$20.00	\$0.00	\$20.00
Hershey Track - Amended 4/30/09*	\$2,500.00	\$2,500.00	\$0.00
Savings Account Interest	\$20.00	\$7.02	\$12.98
IRPA Conference	\$24,000.00	\$22,642.00	\$1,358.00
Miscellaneous	\$470.00	\$0.00	\$470.00
Workshops	\$4,000.00	\$0.00	\$4,000.00
Student Scholarships	\$1,440.00	\$1,190.00	\$250.00
Great Western Park & Playground Scholarship	\$500.00	\$0.00	\$500.00
<b>TOTAL REVENUE</b>	<b>\$39,460.00</b>	<b>\$30,914.02</b>	<b>\$8,545.98</b>

EXPENDITURES	PROPOSED	SPENT	REMAINING
Travel/Meetings	\$6,000.00	\$1,845.67	4,154.33
President	\$2,000.00	\$0.00	2,000.00
NRPA Affiliate Dues	\$240.00	\$240.00	0.00
Leon Green Scholarship	\$100.00	\$100.00	0.00
IRPA Scholarships - Students	\$1,000.00	\$1,000.00	0.00
Awards & Plaques	\$500.00	\$612.03	(112.03)
Contingency/Miscellaneous-Ink Stamps	\$50.00	\$32.58	17.42
Postage	\$50.00	\$0.00	50.00
Certification	\$100.00	\$0.00	100.00
Citizen Board Member	\$500.00	\$0.00	500.00
Hershey Track - Amended 4/30/09*	\$2,500.00	\$2,357.00	143.00
Web Page Maintenance*	\$1,000.00	\$1,149.35	(149.35)
*Quarterly Newsletter-\$500 paid out of Web Maint.			
Workshop Expenses	\$1,000.00	\$0.00	1,000.00
Conference	\$15,000.00	\$16,731.64	(1,731.64)
Great Western Park & Playground Scholarship	\$500.00	\$0.00	500.00
Research Grants	\$1,500.00	\$0.00	1,500.00
STORE		\$0.00	0.00
Cash Reserve	\$7,420.00	\$0.00	7,420.00
<b>TOTAL EXPENSES</b>	<b>\$39,460.00</b>	<b>\$24,068.27</b>	<b>\$15,391.73</b>

Hershey Track           \$152.80

Checking           \$3,492.42

Workshop/Conference           \$6,718.08

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**Money Market**     \$7,440.16

**Cash on Hand**     \$17,803.46

## FY2010 BUDGET

REVENUE	PROPOSED	RECEIVED	DEFICIT/OVERAGE
Advertising Sponsorships (Newsletter)	\$1,055.00		\$1,055.00
Associate Membership	\$105.00		\$105.00
Commercial Membership	\$700.00		\$700.00
Great Western Park & Playground Scholarship	\$500.00		\$500.00
Hershey Track	\$2,500.00		\$2,500.00
IRPA Conference	\$12,000.00		\$12,000.00
Miscellaneous	\$250.00		\$250.00
Non-Profit Agency Membership	\$120.00		\$120.00
Professional/Agency Membership	\$4,000.00		\$4,000.00
Savings Account Interest	\$10.00		\$10.00
Student Membership	\$200.00		\$200.00
Student Scholarships	\$1,000.00		\$1,000.00
Workshops	\$4,000.00		\$4,000.00
<b>TOTAL REVENUE</b>	<b>\$26,440.00</b>	<b>\$0.00</b>	<b>\$26,440.00</b>

EXPENDITURES	PROPOSED	SPENT	REMAINING
Awards & Plaques	\$600.00		\$600.00
Cash Reserve	\$0.00		\$0.00
Citizen Board Member	\$500.00		\$500.00
Conference	\$10,000.00		\$10,000.00
Contingency/Miscellaneous	\$50.00		\$50.00
Great Western Park & Playground Scholarship	\$500.00		\$500.00
Hershey Track	\$2,500.00		\$2,500.00
IRPA Research & Service Grants	\$1,500.00		\$1,500.00
IRPA Scholarships - Students	\$1,000.00		\$1,000.00
Leon Green Scholarship	\$100.00		\$100.00
NRPA Affiliate Dues	\$240.00		\$240.00
Postage	\$50.00		\$50.00
President	\$2,000.00		\$2,000.00
Quartly Newsletter	\$1,400.00	\$375.00	\$1,025.00
STORE	\$0.00		\$0.00
Travel/Meetings	\$4,000.00	\$627.05	\$3,372.95
Web Page Maintenance	\$1,000.00	\$74.85	\$925.15
Workshop Expenses	\$1,000.00		\$1,000.00
<b>TOTAL EXPENSES</b>	<b>\$26,440.00</b>	<b>\$1,076.90</b>	<b>\$25,363.10</b>

Hershey Track           \$152.80

Business Checking           \$2,139.97

Workshop/Conference           \$1,868.08

Money Market           \$12,440.16

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**Cash on Hand** **\$16,601.01**

**BY-LAWS**  
**OF THE**  
**IDAHO**  
**RECREATION**  
**AND**  
**PARK**  
**ASSOCIATION**

**Revised 05/2008**

# **BY-LAWS OF THE IDAHO RECREATION AND PARK ASSOCIATION**

## **ARTICLE I**

### **Name**

The Association shall be known as the **IDAHO RECREATION AND PARK ASSOCIATION**, an affiliate of the National Recreation and Park Association.

## **ARTICLE II**

### **Mission Statement**

Our mission at the IRPA is to serve our members and support their efforts to enhance Idaho's quality of life by promoting the preservation, growth, and development of parks and recreation services to benefit the health and well being of our people, our communities, our economy, and our environment.

## **ARTICLE III**

### **Purpose**

The general purpose and the nature of business to be transacted by this Association and the objectives, which it intends to achieve, are as follows:

1. To organize all levels of park and recreation personnel and the interested layman for the purpose of promoting, broadening, and improving park and recreation services, personnel, and the profession.
2. To assist in the promotion of standards of administration, supervision, leadership, safety, compensation, program facilities, and professional ethics.
3. To encourage and promote adequate programs of pre-service and in-service training for recreation and park personnel and volunteers.
4. To stimulate closer cooperation and coordination between the various agencies--public, private, commercial, education, and industrial--engaged in park, recreational, and related services and hold membership therein, if deemed necessary.
5. To publish a newsletter and other bulletins/communications for dissemination of information concerning the activities and interests of the Association.
6. To act as an agency for representing and protecting the interest of recreation and park personnel and the field.
7. To encourage study and research on matters of professional interest.
8. To study existing parks and recreation legislation; to promote and sponsor new legislation and additions and betterment to existing legislation affecting the field of public, private, therapeutic, commercial, educational, and industrial recreation services.
9. To be aware of sociological and technological changes and be prepared to meet them as they arise.

**ARTICLE IV  
Officers and Directors**

- Section 1. The officers of this Association shall be a President, President Elect, Vice President, Secretary, and Treasurer.
- Section 2. The officers and six District Board Members of this Association shall be elected by the members as provided herein. All Board members shall hold office for two years, or until their successors are elected and shall qualify with the exception of the President Elect and Past President, who shall only serve a one-year term.
- Section 3. The Board shall consist of the Officers of the Association, the six District Reps, the immediate Past President, a Citizen Board member, Recreation Student Rep(s), Resource Recreation Student Rep(s), a Therapeutic Section Rep, and a Tourism Section Rep.
- Section 4. The Board shall have the power to fill vacancies in any of the board positions.
- Section 5. The terms of office and years of election or appointment shall be:

	TERM	YEAR ELECTED/APPOINTED
President Elect	1 year	Even
President	2 years	Begin in odd year
Past President	1 year	Begin in odd year
Vice President	2 years	Odd
Secretary	2 years	Odd
Treasurer	2 years	Even
District 1-3-5 Reps	2 years	Odd
District 2-4-6 Reps	2 years	Even
Student Reps	2 years	Odd/Even
CBM	2 years	Even
TR Rep	2 years	Even
Tourism Rep	2 years	Even

**ARTICLE V  
Duties of the Officers**

- Section 1. The duties of the Officers shall be such as usually pertain to their offices.
- Section 2. The President shall a) preside at the meetings of the Association and at meetings of the Board, b) approve disbursement of funds, c) make sure standing committees are filled and appoint special committees as needed, d) set and/or review yearly goals and objectives, e) represent the board on the Governor's Conference on Tourism and other joint association conferences (or appoint a designee), f) and serve as the liaison to NRPA.
- Section 3. The Vice President shall a) attend all meetings of the Board and be acquainted with the duties of the President, b) discharge the duties of the President in the absence of the President, c) coordinate the activities of the District Reps, and d) serve as the Professional Development and Training

Committee Chair, with members of this committee (to include District Reps) reporting to this position.

- Section 4. The Secretary shall keep a correct record of all proceedings of meetings of the Association and its Board.
- Section 5. The Treasurer shall a) keep an accurate account of all funds and shall disburse them as approved by the President, b) keep a current membership roster of the Association, and c) administer the Association's membership renewal procedures.
- Section 6. The President Elect shall attend all meetings of the Board and become acquainted with the duties of the President as well as all other aspects of IRPA procedures.
- Section 7. Officers and other Board members shall be installed in office with appropriate ceremony at the Association's Annual Meeting.

#### **ARTICLE VI Functions of the Board**

- Section 1. It shall be the duty of the Board to carry out the instructions and business of the Association.
- Section 2. All matters pertaining to policy and legislation shall be referred to the Board. Any matter pertaining to the Association dealing with policy and legislation which is referred to the membership for a vote shall be accompanied by a statement showing its consideration by the Board and the action taken thereon.
- Section 3. The Board shall act upon the recommendations of any of the standing or special committees of the Association.
- Section 4. The Board shall meet at the call of the President.
- Section 5. In order to expedite the business of the Association, the Board may appoint personnel, and provide for remuneration commensurate with their responsibilities.
- Section 6. The Board shall adopt rules of procedure for itself and for all committee and/or boards. Votes by written proxy shall be allowed.
- Section 7. If an elected position of the Board is vacated prior to the normal re-election of that position, with the exception of the President, the President shall appoint a replacement with the approval of a simple majority of the Board at the next meeting of the Board, or by a mail vote if necessary.

#### **ARTICLE VII Executive Committee**

- Section 1. The Executive Committee shall be composed of: President, Vice President, Secretary, Treasurer, the President Elect, and Past President.
- Section 2. Between meetings of the Board, the Executive Committee shall have and shall exercise all of the powers of the Board, except

the power to amend these By-Laws or to name or remove any members of the Board. In addition, the Executive Committee shall operate within the policy guidelines laid down by the Board and these By-Laws.

Section 3. A majority of the Executive Committee shall constitute a quorum. A special meeting of the Executive Committee may be called by the President or any three members of the Committee. The persons calling the meeting shall give adequate notice to each member of the Committee. Any action by the Executive Committee may be taken without a meeting of the Committee if all members of the Committee shall consent to such action.

Section 4. Any member of the Board may, at the next regular or special Board meeting, move to reconsider any action taken by the Executive Committee, provided that seven days notice shall be given to the members of the Board, except when seven days shall not have elapsed between the action of the Executive Committee and the meeting of the Board.

### **ARTICLE VIII Membership**

Section 1. Membership in this Association shall be open to all persons and organizations interested in the objectives of the Association upon payment of the dues provided for herein.

Section 2. Membership shall consist of the following types: Professional Members, Associate Members, Student Members, Commercial Members, Agency Members, and Honorary (Lifetime) Members. All members are entitled to all privileges of the Association.

Section 3. PROFESSIONAL MEMBERSHIP. Open to individuals employed in or retired from full-time chief administrative, staff, or supervisory positions in a park, recreation, or conservation governmental, institutional, educational, or private agency.

Section 4. ASSOCIATE MEMBERSHIP. Open to part-time park, recreation, or conservation personnel, individual board members, interested citizens, volunteer personnel, and others who do not qualify as Professional Members.

Section 5. STUDENT MEMBERSHIP. Open to high school and college students interested in the park, recreation, or conservation field as a professional career.

Section 6. COMMERCIAL MEMBERSHIP. Open to manufacturers, suppliers, services, and consultants to the park, recreation, and conservation field.

Section 7. HONORARY (LIFETIME) MEMBERSHIP. Shall be granted to persons by a vote of the Board.

Section 8. AGENCY/BOARD MEMBERSHIP. Open to all organizations or groups, such as but not limited to park/recreation committees or boards and other professional groups related to the park, recreation, and conservation movement. Professional members cannot be included in this category.

Section 9. Annual Membership Dues will be established by the Board and

approved through resolution.

Section 10. FRIENDS OF PARKS AND RECREATION. Benefits of participation as a "Friend" include: IRPA quarterly newsletter; opportunity to participate in award programs to help recognize individuals, agencies, and private businesses that have made outstanding contributions to parks and recreation; invitations to attend state conferences and workshops to provide input and gain a better understanding of the field; and access to the resources of IRPA to answer questions and receive information. The cost to join the "Friends" program is \$25.00 per year.

#### **ARTICLE IX Meetings**

Section 1. The Annual Meeting and the Annual Conference shall be held at a time and place selected by the Board.

Section 2. The President shall call a minimum of three meetings of the Board each year.  
a. One shall be at the Annual Conference.  
b. Two shall be at large.

Section 3. The quorum for meetings of the Association shall be as follows:  
a. Annual Conference Business Meeting - the majority of professional members in good standing, present and voting, including two elected board members.  
b. Board meetings - the majority of the Board members, including two Executive Committee members.

Section 4. Any officer or Board member who is absent from three (3) successive Board meeting without cause shall be held to have vacated his elected position and his Board membership.

Section 5. New business at the Annual Meeting shall consist of items on which the Board has taken action.

Section 6. Questions of parliamentary procedure not covered herein shall be settled by reference to *Robert's Rules of Order* or similar text.

#### **ARTICLE X Certification**

Section 1. The Association shall coordinate with NRPA, the Administrator, a voluntary certification plan for professional park and recreation services personnel in the State of Idaho.

#### **ARTICLE XI Committees**

Section 1. The President, with the approval of the Board, will appoint for their term of office the Chairmen of the following standing Committees:

Awards, Scholarships, and Citations	Finance
Annual Conference	Membership
Professional Development/Training	Publications
Nominating	Legislation

Professional Certification Board

Section 2. Special Committees may be appointed by the President as deemed necessary.

**ARTICLE XII**  
**Duties of Committees**

Section 1. Awards, Scholarships, and Citations: Select and recommend person(s)/group(s) to whom awards, scholarships, and citations should be given.

Section 2. Finance: Determine financial policy, and direct ways and means of obtaining funds under authority of the Board. The Treasurer shall be a member of this committee.

Section 3. Legislation: Deal with all legislation related to the Association or affecting the recreation profession.

Section 4. Membership: Conduct an ongoing new-member recruitment program which encourages person interested in parks and recreation to apply for membership in the Association. It shall clear all applications for membership. The Association Secretary and Treasurer shall be a member of this committee.

Section 5. Nominating: Prepare a slate of officers and District Board members for election by mail ballot and conduct election prior to the Annual Meeting and Conference. The President shall appoint the Chairman of this committee. The Chairman shall try to present at least two nominees for each elective office. See Article XIV, Voting).

Section 6. Publications: Edit all publications of the Association, the Newsletter, and any other printed communications as authorized by the Association.

Section 7. Professional Development and Training: Suggest ways and means to raise the standards for personnel in the parks and recreation fields; work closely with institutions preparing parks and recreation personnel; conduct training, workshops, etc., when requested or when deemed advisable.

Section 8. Professional Certification Board: To provide and assure quality certification standards and testing for park and recreation professionals.

**ARTICLE XIII**  
**Districts**

Section 1. To accomplish the objectives listed below, the Association shall be divided into six (6) geographical Districts as follows:

District 1 - Includes the following Idaho counties: Boundary, Bonner, Kootenai, Benewah, and Shoshone.

District 2 - Includes the following Idaho counties: Latah, Clearwater, Nez Perce, Lewis, and Idaho.

District 3 - Includes the following Idaho counties: Adams,

Valley, Washington, Payette, Gem, Canyon, Owyhee, and Boise.

District 4 - Includes the following Idaho counties: Elmore, Camas, Blaine, Gooding, Lincoln, Jerome, Minidoka, Twin Falls, Cassia.

District 5 - Includes the following Idaho counties: Lemhi, Custer, Butte, Clark, Fremont, Jefferson, Madison, Teton, Bonneville, Bingham, Power, Bannock, Caribou, Oneida, Franklin, and Bear Lake.

District 6 - Includes the following counties: Ada.

Section 2. The purpose of the District Representatives is to gather and distribute information between the membership and the officers of the Association. The responsibilities of the District Representatives shall include but not be limited to the following:

a. To support and promote the purpose of the Idaho Recreation and Park Association as stated in Article III of the By-Laws.

b. To foster greater membership participation and voice in the Association's projects.

c. To increase membership awareness of the functions and work of the Association.

d. To encourage Association members to serve in leadership capacities.

e. To organize and sponsor at least one workshop or other training opportunity per year.

f. To provide better geographical representation on the Association Board.

g. To act as a liaison and resource for members, non-members and the board.

h. To provide opportunities for participation in the Association by members or non-members who may be unable to attend State Conferences.

i. To provide a local base for supporting legislative action.

Section 3. The members of each District may be organized by the District Representative of the District. The District Representative shall serve as District Chairman and cause to be elected such District Officers as deemed desirable within the District membership. The District Representative District Chairman) and other District officers shall comprise the District Executive Committee and shall be responsible for carrying out the instructions and business of the District. Elections, duties of officers, and terms of office shall coincide with similar state-level positions. All District officers and members must be members in good standing of the Idaho Recreation and Park Association.

Section 4. The District Executive Committee may petition the IRPA Board

for funds with which to operate and/or promote and develop projects compatible with the objectives of IRPA.

Section 5. The District Executive Committee may hold at least two meetings each year.

Section 6. District chairmen may appoint Committees as needed and shall be guided in their selection of committees by Article XI of the IRPA By-Laws.

#### **ARTICLE XIV Sections**

Section 1. To accomplish Association objectives more completely, the Association shall provide opportunity for members with special interests to form Sections including, but not limited to, the following:

- a. Aquatic Section
- b. Student Section
- c. Commercial Recreation Section
- d. Commissioners-Board Members Section
- e. Governmental Parks & Recreation Services Section
- f. Park Design, Development, & Maintenance Section
- g. Recreation and Park Administrators Section
- h. Educators Section
- I. Voluntary Recreation Agency Section
- j. Therapeutic Recreation Section
- k. Park Resources Section
- l. Community Recreation Section
- m. Tourism Section

Section 2. The Board shall have the power to establish, suspend, and/or abolish Sections. Sections may be established or abolished at the discretion of the Board when interest or need is shown.

Section 3. The members in each Section may organize and elect officers, with the exception of the Section Chairman. Each Section Chairman shall be appointed by the IRPA President with the approval of the Board. The Section officers shall be responsible for carrying out the instruction and business of the Section. The Section Chairman automatically becomes a member of the Professional Development and Training Committee. A Section may establish by-laws in which it will operate. By-Laws must be approved by the IRPA Board.

Section 4. All Section officers and members must be members in good standing of the Idaho Recreation and Park Association.

Section 5. The Section Representative shall sponsor at least one Section workshop or other training opportunity per year.

#### **ARTICLE XV Voting**

Section 1. The voting members of the Association may be polled by mail on amendments to the By-Laws (Article XVI), election of officers and District Board Members, or regarding any proposed action for which the Board deems it necessary or desirable to poll the membership.

Section 2. In the case of a tie vote between candidates during an election, the interested parties or their authorized agents shall appear before the Secretary within five (5) business days after the election and the tie shall be determined by a toss of a coin.

**ARTICLE XVI**  
**Amendments**

Section 1. These By-Laws may be amended by a two-thirds vote of members present and voting at the Annual Conference Business Meeting of the Association. At least thirty days written notice of such amendments shall be given each member entitled to vote.

or

Section 2. By a two-thirds vote of the members of the Board at a meeting provided that written notice of proposed amendments, stating existing and proposed provisions, be given the membership not less than sixty 60 days in advance, and provided further that proposed amendments shall not be adopted by the Board if written protests are received during the sixty (60) days notice period from twenty (20) percent or more of the members entitled to vote.

or

Section 3. By a two-thirds vote of members voting by mail ballot, providing at least 30 days written notice of such amendments shall be given each member entitled to vote.

**ARTICLE XVII**  
**Period of Duration/Dissolution**

The period of duration of the Association is open-ended. In the event of termination of this period of duration as provided for herein, the Executive Committee shall dissolve and wind up the affairs of the Association, whether voluntary or involuntary, provided, however, that the assets of the Association then remaining, after all debts have been satisfied, shall be distributed, transferred, conveyed, delivered or paid over in such amounts as the Executive Committee may determine or as may be determined by a court of competent jurisdiction, exclusively to charitable, governmental, or educational organizations otherwise authorized by law to receive remaining assets or funds of a dissolved non-profit corporation or association. Any assets not so disposed of shall be disposed of by a court of competent jurisdiction of the county in which the principal office of the Association is then located, exclusively for such purposes or to such organization or organizations as said court shall determine, which are organized and operated exclusively for such purpose.

Revised 05/2008

Amended Articles and Sections:

Article VIII, Section 9 on 05/09/08

Article XV, Section 2 on 05/09/08

From: <[niel0185@vandals.uidaho.edu](mailto:niel0185@vandals.uidaho.edu)>  
Date: Wed, Dec 30, 2009 at 8:59 PM  
Subject: Service Grant budget  
To: [irpa.idaho@gmail.com](mailto:irpa.idaho@gmail.com)

Dear Idaho Recreation and Parks Association .

I am applying for the Service grant to fund an introductory climbing course. I received the outstanding grad student award at the September conference. Thank you for your considerations.

Sincerely

Bruce Nielson

## 1. Concept

The University of Idaho's Campus Recreation Program's philosophy is to enrich the learning experience for students and faculty and to foster lifelong esteem and participation in recreation and leisure services for students, faculty, and the community. This program contributes to the physical, social, intellectual, and cultural development of those they serve. Idaho Recreation and Parks Association's philosophy has a mission to offer networking and learning opportunities for members, and to promote quality recreation and park services by promoting the improvement of parks and recreation within the State. The philosophy and mission of this proposed Introduction to Climbing program is to promote wellness and health (through the development of climbing skills), to strengthen self-efficacy, to increase awareness of campus recreational opportunities and to promote social networking among students by teaching the fundamentals of rock climbing. Our mission has commonality with the mission of campus recreation and that of Idaho Recreation and Parks Association in that we promote health, networking and education through teaching the fundamentals of climbing.

Rock climbing in the U.S. has grown in popularity over the last thirty years. Climbers comprise 4.1% of the United States or 8.8 million people. Climbers are defined as individuals that take part in the activity at least some level (Rapelje, 2004). Climbers make up 69.2% of participants engaging in outdoor activities. ORCA found that climbing participation is closely tied to age (Rapelje, 2004). The study found respondents who climbed in gyms had a mean age of 20. Climbers that climbed rock tended to be older with a mean age of 24.8 (Rapelje, 2004). Both groups of climbers were almost exclusively single males. Additionally, the participants were Caucasian and had a mean household income of over \$50,000 (Rapelje, 2004). The University of

Idaho climbing wall users comprise students, faculty, and community members. Users seem to climb at intermediate level participating three times a week (T. Fulton, personal communication, November 17, 2009). The concept for the Introduction to Climbing course is to promote climbing in a safe, non-competitive environment. Our goal is to provide a climbing facility for additional novice climbers. As was stated above, the average age of climbers is typically in the early to mid 20s. This is well within the age range of college students. We also seek to encourage ethnic minorities and females to participate in the sport of climbing.

## **2. Need**

The University of Idaho recreation center climbing wall was built in 2001. It has been the home of the Palouse Climbing Festival for the last 8 years and is a part of the Northwest Intercollegiate Climbing Series. The program has offered introductory climbing courses taught by the university climbing club through the physical education department. Additionally every week there is a two hour clinic to learn basic techniques as well as certify on belay.

However, over the last year the climbing club has discontinued their introductory climbing trips and classes. This was due to the restructuring of the climbing club's goals and objectives. Additionally, the physical education department was in the process of adding two additional sections of the introductory to climbing class that had to be canceled. Typically there is a 25 to 50 person wait list to get into the climbing class. Thus, currently there are no introductory climbing workshops provided by the Outdoor Program or the Climbing club. Without an introductory workshop it would be difficult to cultivate new or beginner student interest in climbing.

### **Mission Statement of the proposed program**

To promote health and wellness (through the development of climbing skills), strengthen self-efficacy, increase awareness of campus recreation opportunities and social networking among students through education in the fundamentals of rock climbing.

### **Objectives**

By the end of the program, participants will be able to:

#### 1. Demonstrate effective techniques in rock climbing

For example:

- Demonstrate proper belay techniques.
- Properly put on harness and secure.
- Tie a figure eight knot, thread rope through proper hard points and tie a figure eight follow through.
- Identify functional anatomy of climbing shoes.  
Explain and demonstrate good climbing movement.
- Demonstrate proper spotting techniques and explain their importance.

#### 2. Demonstrate positive behaviors and attitudes towards rock climbing

For example

- Exhibit good sportspersonship.
- Express their belief in their ability to climb.

- Pursue student contacts with whom to go climbing.

### **3. Program Description**

The proposed program will be a series of workshops to introduce new participants to climbing in the Student Recreation Center. There will be four weekly workshops over the course of one month. Classes will be offered spring semester 2010 on weekday evenings. Instructors will use the challenge by choice agreement to facilitate a safe zone for participants to learn about climbing. Instructors have prior experience in belay techniques, safety, and climbing instruction.

Students will not be charged for the classes, but will be expected to provide their own shoes, harness, and belay device.

We anticipate that participants will progress through their involvement in the workshops and will have the necessary tools to become regular users of the climbing wall. We hope to be able to expand the student user base of the climbing wall. If this series of workshops is successful, an ongoing introductory workshop for students could be implemented through campus outdoor recreation.

### **4. Purpose of Grant**

The population target for this introductory climbing course is University of Idaho students, who are in the 18 to 25 age range. Students attending University of Idaho are predominately from Idaho, Oregon and Washington. University of Idaho is located in northern Idaho in a rural town with a population of 30,000. Limited outdoor climbing opportunities are

available in the Palouse area. Also, the lack of other climbing walls available in the community place constraints on climbing.

A month of weekly classes will be offered spring semester 2010 on weekday evenings. The goal for this grant is to meet a need for introduction courses which are not currently offered. The overall goal is to increase the user base of the climbing wall as well as to increase awareness of opportunities for student recreation on campus.

The University of Idaho Student Recreation Center will be the participating organization assisting in renting gear and offering their facilities. They will also provide assistance in marketing our classes to the university population on closed circuit TV's, posters, and flyers throughout the campus.

### **Weekly Program Activities**

<b>Week One</b>	<b>Week Three</b>
- Student introductions	- Review
- Climbing area tour	- Body Positioning
- Intro to climbing gear	- Balance on micro holds
-Putting on a harness	- Stemming
- Figure eight follow through	
- Carabiners and care	- Extension for long reaches

<ul style="list-style-type: none"> <li>- Climbing shoe &amp; care</li> <li>- Rope use and care</li> <li>- Belay devices and how to catch a fall.</li> <li>- Belay techniques</li> <li>- B.U.S./S.S.S.</li> </ul>	<ul style="list-style-type: none"> <li>-Twist used to negotiating overhangs</li> <li>- Trust in belay partner</li> </ul>
<p><b>Week Two</b></p> <ul style="list-style-type: none"> <li>- Review of gear and belaying</li> <li>-Spotting technique</li> <li>- Position</li> <li>- Placement</li> <li>- Reasons for spotting ankle injuries</li> <li>- Introduction to climbing movement</li> <li>- Basic footwork three points of contact</li> <li>- Hand positions open hand and closed hand</li> <li>- Types of holds, jugs, crimps and rails.</li> </ul>	<p><b>Week Four</b></p> <ul style="list-style-type: none"> <li>- Review body positioning and foot work</li> <li>- Climbing game/celebration</li> </ul>

## **5. Evaluation**

The expected results of this program are to increase skills in climbing as well as an increase the number of beginning climbers. The overall objectives are for students to develop effective skills in climbing, and demonstrate positive behaviors and attitudes towards rock climbing. The objectives will be evaluated in the following way:

- A. Effective skills in climbing will be measured through observations and assessment of climbing skills and improvement during the course.
- B. Demonstrating positive behaviors and attitudes towards climbing will be measured through observations of sportpersonship behaviors; survey questions regarding self confidence gained during learning about the fundamentals of climbing; and making plans/contacts to climb with others..

## **6. Summary**

At the end of the program there will be an opportunity for the participants to compete in the Palouse Climbing Festival. Through competing in the competition, students will demonstrate their willingness to engage in future climbing activities and also gain opportunities to network with other climbers. Those who show an interest in competing will have their entrance fees paid for.

At the end of the course, a climbing party will be advertised at the University Idaho climbing wall and Hyper Spud, a local climbing shop. The social will serve free sub

sandwiches. The goal of the event is networking among other climbers in the community and student body. By serving free sub sandwiches more climbers will be lured. Self-efficacy will be heightened through helping new climbers form friendships with others who could potentially be partners.

Students will be assisted in creating a contact card advertising for a climbing partner. The cards will be displayed in the Outdoor Program office. Additionally a contact list of all students enrolled in the course will be given to each student as a means for finding climbing partners. Instructors will share steps they took during their climbing career to find partners, such as offering to pay for gas, arriving early when meeting a new partner, and being upfront about one's climbing ability.

If this project is successful, it will be continued through the Outdoor Program at the University of Idaho. It will be used to keep students engaged in campus activities and bring new students into the Outdoor Program.

## **7. Dissemination**

In order to increase participation in future programs, information concerning this program will be posted on the campus Student Recreation Center website, and an article will be posted in the Argonaut which is the University of Idaho student news paper. In addition, the program and results of the program will be presented at the Idaho National Parks and Recreation Association Conference this fall.

**Strategies for continued funding:**

In order to maintain momentum from this program we hope to plan and implement future programs. Possible funding sources include:

- Local sponsors, e.g., HyperSpud, Tri-State
- Corporate sponsors., e.g., Deuter, MSR)
- Student Recreation majors' club (RSO) fund raising
- Fund raising through local events,

**Key Individuals**

Brandon Cervantes has a background in search and rescue in the state of Alaska as well as climbing experience. He also has coaching and personal training experience including a B.S .in Exercise Science. He is currently in a graduate degree in Exercise Science.

Bruce Nielson, has a background in teaching climbing courses; introduction and advanced. He has been a guide canyoneering and climbing. He has also managed climbing facilities and hosted climbing competitions. He has a B.S. in Recreation Leadership. He is currently in a graduate degree in Leadership in Physical Activity and Recreation.

Amanda Helm has a background in experiential learning, adventure therapy, and wilderness instruction. She also has experience working on a challenge course, at a summer camp for Boy Scouts of America and has been climbing for several years. She has a B.S. in Recreation Management. She is currently in a graduate degree in Leadership in Physical Activity and Recreation.

Trevor Fulton has a background in alpine climbing in the Colorado area and rock climbing in the Northwest. He has been instrumental in the programming of the Palouse Climbing Festival and teaching introductory climbing classes through the Health Physical Education Recreation and Dance Department for number of years. Fulton has a BS in Recreation from the University of Idaho. Fulton currently is the assistant coordinator for the Outdoor Program overseeing the climbing wall.

Mike Beiser has a background in climbing in alpine settings and crags. Additionally Beiser has led numerous expeditions such as the Mount McKinley trip in 1987 for the University Idaho Outdoor Program. He has worked as a climbing instructor for countless years and was instrumental in the design process of the climbing wall. He has extensive knowledge of prior climbing programs and awareness of the demographics of users of the facility. Beiser has medical training at the wilderness first responder level and is a board member of a risk management council.

### **Volunteers**

Mark Nicodemus has a background in bouldering and top rope climbing. Nicodemus is a talented climber that helps others reach their climbing potential. He is currently a student at the University of Idaho studying recreation at the bachelor's level.

Andrew Fife has a background in bouldering and top rope climbing. Fife has strong communications skills. He is currently an undergraduate student at the University of Idaho.

### Introductory climbing Budget Spring 2010

Facility Rental \$7 per participant for each work shop x12 Participants	\$336.00
Wages 3 Instructors \$8 an hour X 6 hours of teaching	\$144.00
Out Sourcing printing flyers \$.50 each 82 copies	\$41.00
Food Services \$ 9 per person for lunch X 20 participants	\$180
Entrance fee Palouse Climbing Festival \$17 per participant x12	\$204
Total Budget	\$911.00

## **GREAT WESTERN PARKS & PLAYGROUND SCHOLARSHIP**

Great Western Park & Playground is again offering a scholarship to professional IRPA members in the amount of \$500 to attend the NRPA Park Maintenance and Resource Management School or Playground Safety Institute Course or any other school that you may present for approval. The money may be used for registration costs with any excess being applied to lodging, transportation, and food costs.

Please submit a letter of application with the following information as soon as possible, to Suzie Cano, IRPA Awards Chair, Fax 208-772-6522 or [scano@cityofhaydenid.us](mailto:scano@cityofhaydenid.us).

Name: Eric Karl Newell

Agency: City of Moscow Parks and Recreation

Address: 1515 East D Street, Moscow, ID 83843

Telephone: (208) 883-7085

Email: [enewell@ci.moscow.id.us](mailto:enewell@ci.moscow.id.us)

How long have you been an IRPA member? Three Years – the first year I was a student and the last two and ½ years I have been a member through the City of Moscow. I had the privilege of being recognized as the graduate student of the year in 2007, and that same year as a student at the University of Idaho I received a scholarship to the Certified Playground Safety Institute that was held in Boise, ID. It was a great and the class was very rewarding and added to my experience while in school.

What school do you want to attend? The Certified Playground Safety Inspector Certification course. Currently on the schedule is one in Mercer Island, WA on March 10-12, 2009. However I would try to attend one in Idaho or closer in Washington if that were to become available.

Why do you want to attend this school (what do you hope to gain)? Currently there are only 6 registered CPSIs in Idaho and I am one of those. My current certification expires in March of 2010 and I desire to keep the certification and to extend my knowledge.

The recipient of the scholarship will be expected to present a workshop or a conference session within the next year. If you receive the scholarship, do you agree to present? Yes, I would be honored to present at the 2010 IRPA conference.

Please include any other pertinent information you feel would benefit your application.

Section 9. ANNUAL DUES of the Association shall be as follows:

\$50 for Professional Members; add'l members receive 10% disc.  
(or \$45 for each additional member)

\$35 for Associate Members

\$10 for Student Members

Agency Memberships:

\$140 for 3 members; add'l members \$45 each

(\$46.60 for first three and then \$45.00 for the next three)

\$275 for 6 members; add'l members \$45 each

(\$45.83 for the first six and then \$45.00 for the next four)

\$400 for 10 members; add'l members \$40 each

(\$40 per member up to 24 members – this is where it starts to become an uneven playing field or inequitable for all members)

\$900 for 25 members; add'l members \$35 each

(\$36.00 for the first 25 and then \$35.00 for the next 24))

\$1500 for 25 members; add'l members \$30 each

(\$30.00 for the first 50 and then it doesn't make any sense in relation to the next scale below)

\$3000 for 51 to 150 members paid by agency;

all members pay add'l \$10 each

(If only 51 members, would the average cost be \$58.82 per member? And if they had 150 members the average cost would be \$20.00 and then only \$10.00 after that?)

\$60 for Non-Profit Agency (Must show proof of N-P status)

(Again; Why? IRPA should be interested in the membership not a higher fee for another category. These folks bring as much value and insight to the Association as any other member)

Commercial Members

Option 1-\$450 (Includes membership dues, Conference exhibit space fee, and 1-1/6 page Ads in each 4) IRPA Newsletter.)

Option 2-\$100

(I think this does a good job of excluding commercial members from being active within the association. Encourage them to be a member and through that they can decide how they want to participate in a conference exhibit or booth space. There is a fee associated with the conference and it should be kept separate from an implied membership dues)

Honorary [No fee w/Board approval)

(This is a good idea and it has been suggested that this be approved by resolution. You might want to put a limit on the number)

How do we re-direct the focus on membership and people and away from what may very well be an obsolete dues structure? One way is to re-work the current structure or completely remove the fee structure and implement a more reasonable and equitable fee. By doing the latter it would provide the same opportunity to anyone that wants to join IRPA and we should trust that they want to join because they have a genuine interest in this field. The current dues structure range is huge; not including the commercial member, other membership dues can range from \$60.00 to \$10.00 and it is all dependant upon the number of members from that particular entity. The idea to create a sliding fee scale, which we currently have, probably had merit when it was implemented, however the reality is that it does not produce more members and it does not create a scale of parity. The following is a pared down and easy structure to implement coupled with the fact it is fair to any and all members.

### Section 9. Dues

\$40.00 Membership Fee Per Person;

That will include the Professional, Associate, Student, Commercial, Friends, and Agency personnel.

*(Note for Board: An Honorary member should not have to pay dues with board approval. The number of honorary members at any one time should be established)*

*(Note for Board: A Commercial member would also pay \$40.00 per membership but get a \$50.00 deduction from the exhibitor booth fee if they choose to have a booth which should be set at \$450.00 per booth, a commercial member would pay \$400.000. That would be their incentive to be a member and they can decide at any time about an exhibitor fee)*

*(Note for Board; You might choose to set a student fee at a lesser rate, say \$25.00. This is not being recommended)*

A single membership fee creates a level playing field and makes it fair for any one to join at the same rate regardless of the size of their organization or their financial situation. The reality is that some organizations and/or agencies are more equal than others but we (IRPA) should make it fair and equitable for all interested parties. Currently an agency with 51 or more eligible employees could be paying between \$58.00 and \$20.00 per person depending on the number of employees (up to 150) and based on the current flat fee of \$3,000. A smaller agency would pay \$46.60 per member for three members and then \$45.00 for each additional member up to a total of six members and then another category of the sliding dues scale applies. At this time and in this economy we may not have a place for a sliding dues scale but one fee that applies to everyone; simple and fair.

There is probably an argument that can be made for different categories of professionalism and corresponding fees but if the IRPA goal is to increase membership in

a down economy then there is not a need, or reason, to categorize fees according to a persons chosen field. Everyone brings value to the table and everyone should be treated the same, even when it comes to dues. The NRPA implemented a dues structure based on personal income many years ago and that could have led to many state organizations implementing fee structures for various reasons and the end result was to collect more money from the members. The IRPA actually solicited to have their fee structure reviewed about that same time and we are probably still trying to use what came of that recommendation.

The IRPA Board and Officers should set a goal to double the number of IRPA members over the next year. That is not an unreasonable thing to do; a little marketing, advertising and personal contact combined with a reasonable dues structure would get the job done. One way to get the recruitment started is to Encourage/Challenge every Professional, Associate, Student, Commercial and Agency member to recruit one or two new members and you will have easily doubled your membership. Growth, not fees, should be the measurement of success for the Association.

# Tri-State Recreation, Parks & Trails Conference

October 6 – 9, 2010

West Yellowstone, Montana

*Parks, Pathways and Partnerships*

## Wednesday, October 6

### Topic

### Location

8:30 AM – 5:00 PM	Leisure Activities	
3:00 PM – 6:00 PM	Registration & Exhibitor Setup	
6:00 PM – 9:00 PM	Reception & Social	

## Thursday, October 7

### Topic

### Location

7:00 AM – 12:00 Noon	Registration	
7:00 AM – 8:15 AM	Breakfast	
8:15 AM – 8:45 AM	Welcome & Introduction of Exhibitors	
8:45 AM – 10:00 AM	Keynote	
10:00 AM – 10:30 AM	Break	
10:30 AM – 11:45 AM	Concurrent Sessions	
1	Parks Track	
2	Recreation Track	
3	Trails Track	
4	Intersection/Interagency Cooperation Track	

11:45 AM - 1:30 PM	<b>Lunch</b>	
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1:30 PM - 2:45 PM	<b>Concurrent Sessions</b>	
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1	Parks Track	
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2	Recreation Track	
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3	Trails Track	
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4	Intersection/Interagency Cooperation Track	
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2:45 PM - 3:15 PM	<b>Break</b>	
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3:15 PM - 4:30 PM	<b>Concurrent Sessions</b>	
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1	Parks Track	
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2	Recreation Track	
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3	Trails Track	
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4	Intersection/Interagency Cooperation Track	
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6:00 PM - 7:00 PM	<b>Social</b>	
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7:00 PM - 9:00 PM	<b>Banquet</b>	
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<b>Friday, October 8</b>	<b>Topic</b>	<b>Location</b>
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7:00 AM - 10:00 AM	<b>Registration</b>	
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7:00 AM - 8:15 AM	<b>Breakfast</b>	
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8:15 AM - 8:30 AM	<b>Welcome, Introductions, Announcements</b>	
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8:30 AM - 9:45 AM	<b>Plenary Session</b>	
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9:45 AM - 10:15 AM	<b>Break</b>	
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10:15 AM – 11:30 AM	<b>Concurrent Sessions</b>	
1	Parks Track	
2	Recreation Track	
3	Trails Track	
4	Intersection/Interagency Cooperation Track	
11:30 AM - 1:00 PM	<b>Lunch</b>	
1:00 PM - 5:00 PM	<b>Field Trips</b>	
1		
2		
3		
4		
1:00 PM - 5:00 PM	<b>Workshop</b>	

**Saturday, October 9**

**Topic**

**Location**

7:00 AM - 10:00 AM	<b>Registration</b>	
7:30 – 8:30 AM	<b>Breakfast</b>	
8:30 – 8:45 AM	<b>Welcome &amp; Announcements</b>	
8:45 – 9:45 AM	<b>Plenary Session</b>	
9:45 – 10:15 AM	<b>Break</b>	

10:15 – 11:00 PM	<b>Concurrent Sessions</b>	
1	Parks Track	
2	Recreation Track	
3	Trails Track	
4	Intersection/Interagency Cooperation Track	
11:00 – 11:45 PM	<b>Concurrent Sessions</b>	
1	Parks Track	
2	Recreation Track	
3	Trails Track	
4	Intersection/Interagency Cooperation Track	
12:00 – 1:00 PM	<b>Lunch</b>	
1:00 – 2:30 PM	<b>Concurrent Sessions</b>	
1	Parks Track	
2	Recreation Track	
3	Trails Track	
4	Intersection/Interagency Cooperation Track	
2:30 – 2:45 PM	<b>Closing Comments</b>	

**Have a Safe Trip Home !**

2010 Tri-State Recreation & Parks Associations and Trails Conference Budget					
Income	Source	Cost/	#		Total
	Sponsorships				
	FWP Sponsorship				\$ 4,500
	USFS				
	MDOT				
	NPS				
	BLM				
	Other				
	Registrations				
	Full Conference	\$ 100	120		\$ 12,000
	Late - Full Conference	\$ 125	20		\$ 2,500
	Single Day Conference	\$ 50	30		\$ 1,500
	Students - Full Conference	\$ 25	20		\$ 500
	Exhibitors	\$ 400	25		\$ 10,000
<b>TOTAL INCOME</b>					<b>\$ 31,000</b>
EXPENSE	ITEM	COST/	#		TOTAL
	<b>Meals</b>				
	Reception/Social, Wednesday 10/6	\$11.00	80		\$ 880
	Breakfast (Cont), Thursday 10/7	\$6.00	100		\$ 600
	Lunch, Thursday 10/7	\$10.95	150		\$ 1,643
	Banquet, Thursday 10/7	\$12.00	160		\$ 1,920
	Breakfast (Full), Friday 10/8	\$8.25	130		\$ 1,073
	Lunch, Friday 10/8	\$9.95	130		\$ 1,294
	Breakfast (Full), Saturday 10/9	\$8.25	110		\$ 908
	Lunch. Saturday 10/9	\$10.95	110		\$ 1,205
	Coffee Breaks (5)				\$ 1,500
	Gratuity @ 21% (18% gratuity + 3% tourism tax)				\$ 2,250
	<b>Meeting Rooms</b>				\$ 600
	<b>Publicity</b>				\$ 3,000
	<b>Speaker Fees</b>				\$ 3,000
	<b>Exhibitor Table Fees</b>	\$25.00	25		\$ 625
	<b>Entertainment</b>				\$ 2,500

	<b>Supplies</b>				\$ 3,680
	Registration Packet	\$8.00	160	\$ 1,280	
	Shirt, hat, pack, whatever	\$15.00	160	\$ 2,400	
	<b>AV Equipment Rental</b>				\$ 500
	<b>Transportation</b>				\$ 500
	<b>Conference Planning</b>				\$ 1,000
	<b>Contingency (10%)</b>				\$ 2,800
	<b>Total Expense</b>				<b>\$ 31,476</b>
	<b>Balance</b>				\$ (476)